



# Payroll Outsourcing

## Payroll Outsourcing Services

Driven by a need to streamline costs, improve service quality, and reap the benefits of new technologies without major capital investments, many companies are outsourcing non-core as well as strategic business processes to specialised outsourcing partners. Many companies today view HR and Payroll outsourcing as one of the most viable options to reduce costs and improve services while also making a strategic contribution to the business and provide better management information.

With its Talent Management Technology, Talenger HR has the platform to provide Payroll Outsourcing Services of the highest calibre and for the most demanding requirements of medium to large sized enterprises. A unique feature of this service is that Talenger HR optionally provides its customers access through secure online web-based Self Service Web Portal applications for data input and maintenance, inquiries and reporting.

Talenger Payroll Outsourcing offers customisation, convenience and control. We believe that providing you with customised services, the convenience of a single point of contact, and professional solutions to control often unwieldy business operations like payroll allows you to focus on achieving your business goals. We will work with you to customise a payroll outsourcing package that is priced to keep you competitive in your marketplace while taking the headache out of running your

business. Your Talenger Payroll professional is just a call away.

**At Talenger, we know that nearly one half of corporate spending relates directly to human capital assets. How to ensure that an organisation achieves an acceptable Return on Investment (ROI) is our primary business.**

## Our Commitment to You

***Get it right', On Time, Every Time.***

With ever-increasing rules and regulations and the added burden on business that change brings, we can assure Talenger HR clients of an accurate, stress free service of the highest quality. We have strict policies and procedures in place with regular training and employee feedback sessions to maintain our level of knowledge and expertise ensuring our staff feel part of a proactive team.

## What we deliver

- Outsourcing Solutions
- Human Capital Outsourcing
- Payroll Outsourcing
- Industrial Relations Outsourcing
- Training Management Outsourcing
- Performance Management Outsourcing
- Clinic Management Outsourcing
- Employee Benefits Administration
- HIV/AIDS Management

## Why outsource your payroll to Talenger?

- Eliminate time consuming payroll data capturing.
- RP5 stress, something of the past.
- Full adherence to current Tax legislation.
- Prevent internal fraud.
- Professionalism and efficiency will eliminate payroll queries
- Allows your company to focus on core company objectives.
- Effective SARS administration and liaison.
- Eliminate SARS late payment penalties.
- A previous cost centre will become a value added service.
- Tailored solutions for companies of all sizes.
- Guaranteed confidentiality of information

## Benefits of Talenger payroll outsourcing solutions

- Preparing the payroll including the processing of overtime, loans, bonus schedules, advances, travel claims, retrenchments, directors fees, etc.

- Processing changes in banking details of individual employees.
- Processing changes in advised payments.
- Processing leave encashment.
- Processing the restructured benefit selections of employees, due to ad hoc salary increases, promotions, changes in medical aid, etc.
- Processing employees' annual, sick, compassionate and other leave days taken.
- Processing the retirement funding income to reflect on the annual IRP5s.
- Advising Management of the total salary cost to be deposited in the bank account.
- Preparing an electronic transfer file for employees' net salaries.
- Submission of electronic UIF declaration files to UIF Commissioner.
- Preparing a schedule to advise Management of the amounts due for statutory payments (PAYE, SDL, UIF and RSC) and other third party payments (e.g. medical aids, retirement funds, garnishee orders, etc.)
- Providing you with the various payroll reports as agreed on during the set-up phase.



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